## **Fireworks Special Events Permit Process**

Applicant submits special events application through special events portal

## ADMINISTRATION

- 1. Route application to DFD
- 2. Liaison to applicant
- 3. Process noise variance staff routing
- 4. Ensures submittal of neighborhood notification letter
- 5. Prepares agenda item for Council Consideration after fire approval.

## **DAVENPORT FIRE DEPARTMENT**

- 1. Applicant submits DFD Permit application
- 2. DFD reviews for compliance:
  - 1. Certified shooter (& certificate)
  - 2. Certificate of Insurance
  - 3. List of devices
  - 4. Site plan / Debris Fall Out
  - 5. HAZMAT Certificate (if applicable)
  - 6. DOT Certificate (if applicable)

\$75

Council Action DFD issues permit (if passed)