



1200 East 46<sup>th</sup> Street  
Davenport, Iowa 52807  
(563) 326-6198

[planning@davenportiowa.com](mailto:planning@davenportiowa.com)

**COMMUNITY PLANNING & ECONOMIC DEVELOPMENT**

Complete application can be emailed to [planning@davenportiowa.com](mailto:planning@davenportiowa.com)

**Property Address\***

\*If no property address, please submit a legal description of the property.

**Applicant (Primary Contact)**

Name:  
Company:  
Address:  
City/State/Zip:  
Phone:  
Email:

*Application Form Type:*

**Plan and Zoning Commission**

Zoning Map Amendment (Rezoning)  
Planned Unit Development  
Zoning Ordinance Text Amendment  
Right-of-way or Easement Vacation  
Voluntary Annexation

**Owner** (if different from Applicant)

Name:  
Company:  
Address:  
City/State/Zip:  
Phone:  
Email:

**Zoning Board of Adjustment**

Zoning Appeal  
Special Use  
Hardship Variance

**Engineer** (if applicable)

Name:  
Company:  
Address:  
City/State/Zip:  
Phone:  
Email:

**Design Review Board**

Design Approval  
Demolition Request in the Downtown  
Demolition Request in the Village of  
East Davenport

**Architect** (if applicable)

Name:  
Company:  
Address:  
City/State/Zip:  
Phone:  
Email:

**Historic Preservation Commission**

Certificate of Appropriateness  
Local Landmark Nomination  
Demolition Request

**Administrative**

Administrative Exception  
Health Services and Congregate  
Living Permit

**Attorney** (if applicable)

Name:  
Company:  
Address:  
City/State/Zip:  
Phone:  
Email:

**Not sure if you have a Historic Resource?** You can click [here](#) to access the City's GIS Map. Click the layers icon toward the top right of the page. Click the Planning Layers dropdown. Turn the Historic Resources layer on by checking the box.

Historic Resources requiring demolition approval are mapped with any of the following symbols:



If you are unsure, please contact the Community Planning and Economic Development staff at (563) 326-6198 or [planning@davenportiowa.com](mailto:planning@davenportiowa.com) for assistance.

### **When is historic demolition approval required?**

Prior to submission of a building permit.

### **Pre-Submittal requirement**

- An informal meeting (work session) with the Historic Preservation Commission is required prior to the Commission voting on the demolition. The purpose of the meeting is understand the need for the demolition, explore any viable alternatives, and clarify what additional information will be required for formal consideration.

### **Submittal requirements**

- Please contact Planning staff at (563) 326-6198 or [planning@davenportiowa.com](mailto:planning@davenportiowa.com) so we can help you determine what exactly is required to be submitted.
- Incomplete applications will not be accepted.
- A report from a licensed engineer or architect as to the structural soundness, suitability for rehabilitation and possible new uses.
- Assessed value of the land and improvements from two most recent assessments.
- The real estate taxes paid during the previous two years.
- All appraisals obtained by the owner or applicant in connection with the purchase.
- Any listing of the property for sale or rent, price asked and offers received, if any.
- All building, fire, and housing code violations for two years.
- Any federal, state, or local citations which have determined the building to be a nuisance.
- Estimated market value of the property after the proposed demolition and renovation for re-use.
- If the property is income-producing: annual income, operating experience, annual cash flow, proof that efforts have been made to obtain reasonable return on the investment

### **Formal Procedure**

#### (1) Pre-Submittal Requirement:

- An informal meeting (work session) with the Historic Preservation Commission is required prior to the Commission voting on the demolition. The purpose of the meeting is understand the need for the demolition, explore any viable alternatives, and clarify what additional information will be required for formal consideration.

#### (2) Application:

- Prior to submission of the application, the applicant shall correspond with Planning staff to discuss the request, potential alternatives and the process.
- The submission of the application does not constitute official acceptance by the City of Davenport. Planning staff will review the application for completeness and notify the applicant that the application has been accepted or additional information is required. Inaccurate or incomplete applications may result in delay of required public meetings.

(3) Historic Preservation consideration of the request:

- Only work described in the application may be approved by the Commission.
- If the Commission determines there is insufficient information to make a proper judgment on the application, it may continue the application as long a period of 60 days has not elapsed from an accepted application. This time period does not apply if the applicant requests the continuance.

(4) After the Historic Preservation Commission's decision:

- If approved, historic demolition approval does not constitute a City permit and does vest against any other land development regulation or regulatory approval. You will need to contact Davenport Public Works and other regulatory agencies regarding permits.
- **Property listed on the Davenport Register of Historic Places.** If denied, the decision is final. The applicant may appeal the Historic Preservation Commission's determination to the City Council. A written appeal along with payment of \$75.00 must be submitted to the Zoning Administrator within thirty calendar days of the Historic Preservation Commission's decision.
- **Property listed on the National Register of Historic Places only.** The Historic Preservation Commission may vote to delay demolition and direct staff to staff prepare an individual property nomination to the Davenport Register Historic Places for Commission consideration at a subsequent meeting. In the event the vote to recommend nomination of the property fails, demolition is approved. In the event the vote to recommend nomination of the property is approved, the nomination is forwarded to the City Council for formal consideration. The City Council shall determine by a majority of the entire Council either to allow the structure to be demolished or to approve listing on the Davenport Register of Historic Places. If the property is listed on the Davenport Register of Historic Places, demolition is denied.

Applicant:

Date:

By typing your name, you acknowledge and agree to the aforementioned submittal requirements and formal procedure and that you must be present at scheduled meetings.

Received by:

Date:

Planning staff

Date of the Public Meeting:

Meetings are held in City Hall Council Chambers located at 226 West 4<sup>th</sup> Street, Davenport, Iowa.

**City of Davenport Zoning Historic Preservation Commission  
2021 Meeting and Submittal Calendar**

<b>Local Landmark Nomination Application</b>	<b>Local Landmark HPC Commission Meeting</b>	<b>All Other Historic Preservation Applications</b>	<b>All Other Historic Preservation Applications HPC Meeting</b>
<b>Application Submittal</b>	<b>HPC Commission Meeting</b>	<b>Application Submittal</b>	<b>HPC Meeting</b>
<b>Friday 5:00 p.m.</b>	<b>Tuesday 5:00 p.m.</b>	<b>Friday 5:00 p.m.</b>	<b>Tuesday 5:00 p.m.</b>
<b>Public Works Center</b>	<b>Council Chambers   City Hall</b>	<b>Public Works Center</b>	<b>Council Chambers   City Hall</b>
<b>1200 E 46th St</b>	<b>226 W 4th St</b>	<b>1200 E 46th St</b>	<b>226 W 4th St</b>
<b>Davenport IA, 52807</b>	<b>Davenport IA, 52801</b>	<b>Davenport IA, 52807</b>	<b>Davenport IA, 52801</b>
11/30/2020	1/12/2021	12/31/2020	1/12/2021
12/23/2020	2/9/2021	1/29/2021	2/9/2021
1/22/2021	3/9/2021	2/26/2021	3/9/2021
2/26/2021	4/13/2021	4/5/2021	4/13/2021
3/26/2021	5/11/2021	4/30/2021	5/11/2021
4/23/2021	6/8/2021	5/28/2021	6/8/2021
5/28/2021	7/13/2021	7/2/2021	7/13/2021
6/25/2021	8/10/2021	7/30/2021	8/10/2021
7/30/2021	9/14/2021	9/3/2021	9/14/2021
8/27/2021	10/12/2021	10/1/2021	10/12/2021
9/24/2021	11/9/2021	10/29/2021	11/9/2021
10/29/2021	12/14/2021	12/3/2021*	12/14/2021

Location/Date/Time are subject to change. Contact [planning@davenportiowa.com](mailto:planning@davenportiowa.com) to confirm meeting date/time/location.